

GENETIC COUNSELORS LICENSING BOARD
Bureau of Occupational Licenses
700 West State Street, P.O. Box 83720
Boise, ID 83720-0063

Board Meeting Minutes of 2/26/2019

BOARD MEMBERS PRESENT: Jennifer Nicole Eichmeyer
Thomas M Beck, M.D.
Jack Zarybnisky, O.D.

BOARD MEMBERS ABSENT: Heather Hussey-Johnson

BUREAU STAFF: Dawn Hall, Deputy Bureau Chief
Julie Eavenson, Administrative Support Manager
Nick Crema, General Counsel
Candace Villarreal, Technical Records Specialist

The meeting was called to order at 1:00 PM MST by Ms. Eichmeyer

INTRODUCTIONS

Ms. Hall introduced Mr. Nicolas Crema, the Bureau's new general counsel.

APPROVAL OF MINUTES

Dr. Beck made a motion to approve the minutes of 2/17/2019 and 1/14/2019. It was seconded by Dr. Zarybnisky. Motion carried.

LEGISLATIVE REPORT

Ms. Eavenson gave the legislative report. She updated the Board on potential legislation due dates.

Ms. Eavenson updated the Board on the Interim Committee's current status, the November meeting of the National Consortium on Occupational Licensing in Florida, and the Licensing Freedom Act Working Group.

Ms. Eavenson also updated the Board on two Executive Orders that were signed by Governor Little on January 31. The Licensing Freedom Act of 2019 establishes a sunrise review process for new proposed licenses and a sunset review process for existing licenses. The sunrise clause does not affect existing licenses. The sunset clause establishes an executive branch audit of the provisions currently in place for specific license types. The Red Tape Reduction Act states that for each new administrative rule proposed, rulemaking parties must submit a minimum of two rules for repeal or simplification, or a statement as to why this is not possible.

Ms. Eavenson reviewed the state travel policy with the Board.

FINANCIAL REPORT

Ms. Hall gave the financial report, which indicated that the Board had a cash balance of \$94,298.93 as of 1/31/2019.

FEE DECREASE

The Board discussed a proposed fee decrease, which they decided to table and add to the next agenda so all Board members could be present for the decision.

INVESTIGATIVE REPORT

Ms. Peel gave the investigative report, which is linked above.

OLD BUSINESS

The Board reviewed the To Do List and no action was taken.

DRAFT APPLICATION

The Board reviewed the draft application to combine the examination and endorsement application. Dr. Zarybnisky made a motion to edit application wording from "Incomplete applications will not be reviewed" to "Incomplete applications may not be reviewed" and once those updates are made to approve the application pending Board Chair review and post to the website. It was seconded by Dr. Beck. Motion carried.

NEW BUSINESS

NEXT MEETING will be scheduled as needed.

PROPOSED LAWS AND RULES

The Board discussed proposed laws and rules and no action was taken.

REQUESTS FOR RECONSIDERATION

Mr. Crema reviewed the process of appeals and the 21-day time period in which a respondent can request reconsideration of a Board decision. Dr. Zarybnisky made a motion to authorize the Board Chair or Vice Chair to review reconsiderations in between meetings and make a determination as to whether a meeting should be convened regarding a decision on the appeal or to let the appeal be denied by operation of law. It was seconded by Dr. Beck. Motion carried.

CONTINUING EDUCATION WAIVERS

The Board discussed the continuing education waivers. Dr. Zarybnisky made a motion to allow the Board Chair or Vice Chair to review CEU waiver requests in between Board meetings and make a determination. It was seconded by Dr. Beck. Motion carried.

APPLICATIONS

Dr. Beck made a motion to approve the following for licensure:

Okamura, Richard	GENA-136
Emmerson, Charlotte	GENA-135

It was seconded by Dr. Zarybnisky. Motion carried.

Dr. Zarybnisky made a motion to approve the following applications pending receipt of additional information and an additional Board Chair review.

901-164-769
901-164-482
901-164-974
901-165-122

It was seconded by Dr. Beck. Motion carried.

ADJOURNMENT

Dr. Beck made a motion to adjourn the meeting at 1:40 PM MST. It was seconded by Dr. Zarybnisky. Motion carried.

Heather Hussey-Johnson

Thomas M Beck, M.D.

Jennifer Nicole Eichmeyer

Jack Zarybnisky O.D.

Kelley Packer, Bureau Chief